

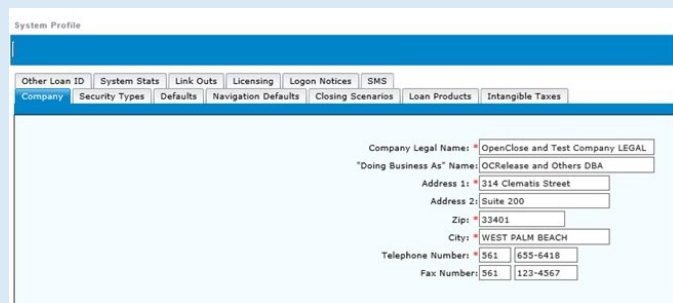
Administrator guide for LenderAssist™

Last Revised Date: 12/14/2022

1. Access the **Defaults** tab

When a System Administrator logs into OpenClose, the **System Profile** page opens.

- a. Click the **Defaults** tab
- b. Select **Interfaces > Mortgage Insurance > MGIC MI**
 1. **Default MI Provider** – Set to **True** to default the MI Provider to **MGIC** on the **Order** screen
 2. **Master Policy Number** – Enter the MGIC Master Policy Number
 3. **Password** – Enter the password provided by MGIC
 4. **Show Provider** – Set to **True** in order to display **MGIC** in the list
 5. **User Name** – Enter the user name provided by MGIC



System Profile

Other Loan ID | System Stats | Link Outs | Licensing | Logon Notices | SMS

Company | Security Types | **Defaults** | Navigation Defaults | Closing Scenarios | Loan Products | Intangible Taxes

Company Legal Name: OpenClose and Test Company LEGAL

"Doing Business As" Name: OCRelease and Others DBA

Address 1: 314 Clematis Street

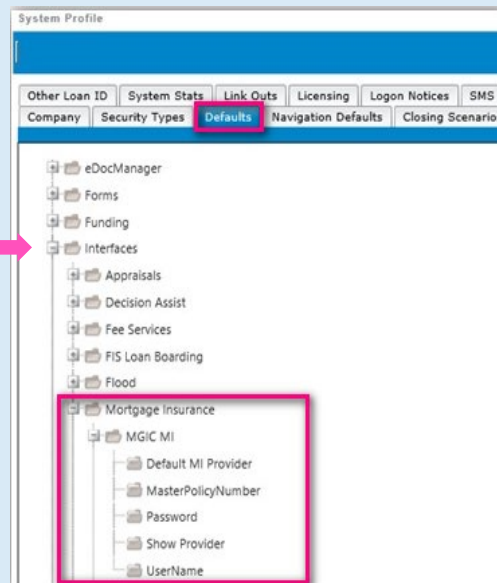
Address 2: Suite 200

Zip: 33401

City: WEST PALM BEACH

Telephone Number: 561 655-6418

Fax Number: 561 123-4567



System Profile

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Company | Security Types | **Defaults** | Navigation Defaults | Closing Scenarios

- eDocManager
- Forms
- Funding
- Interfaces
 - Appraisals
 - Decision Assist
 - Fee Services
 - FIS Loan Boarding
 - Flood
 - Mortgage Insurance**
 - MGIC MI**
 - Default MI Provider
 - MasterPolicyNumber
 - Password
 - Show Provider
 - UserName