



Loan Center help: Order a Delegated MI Underwrite for automated underwriting

On Loan Center's home page, click the *Order New MI* button.

Choose a Delegated data entry option

Indicate whether you are:

- Importing data using an MGIC Quote ID
- Manually entering data
- Importing a data file from your LOS
 - Click *Browse* to upload your data file

Click *Continue*.

Enter AUS & mortgage insurance information

Enter the loan's AUS and MI information — common default values and your user preferences prefill many fields.

Click *Continue*.

Order New Services

Request Refi to Mod (RTM)

Enter RTM Data

Upload RTM Loan Documents

Check if MGIC Insured

Order New MI

To apply for mortgage insurance, choose one of the following options:

Apply an MGIC Quote ID to your MI Order QUOTE ID [View Quote](#)

Delegated MI:

Enter my loan data.

Import my loan data (DU 3.2 file) from my Loan Origination System.

MGIC MI Underwrite:

Upload my loan documents to MGIC for MI underwriting. [Underwriting File Documentation Checklist](#)

[Continue](#)

Automated Underwriting System Information

Automated Underwriting System (AUS) DU Decision Case File

Desktop Underwriter Approve/Eligible

MI Information

Premium Paid By: Borrower-BPMI Premium Type: Monthly Coverage: 28's Refund Option: Non-Refundable Renewal Option: Constant

Employee Relocation: No Housing Finance Agency: Not Applicable MGIC Program ID #1:

Save as Preference for Future Submissions

[Back](#) [Continue](#)



IMPORTANT: If you've already submitted a loan where you've entered or uploaded data, you don't need to send documents. If you send documents for a loan that has already been approved based on data you already submitted, the Loan Center system will re-evaluate the loan based on the documentation, and our original decision is subject to change. To send documents that we may have requested, see [Loan Center help: Submit additional documentation.](#)

For more information about using the Loan Center, contact customer_service@mgic.com or 1-800-424-6442.

If you have underwriting questions, contact your Underwriting Service Center, mgic.com/contact.

Login at loancenter.mgic.com



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Enter/validate loan details

- Review loan details
- Click *Submit*

Gold Cert recission relief Verification Information documents

For details on submitting Gold Cert recission relief documents, see:

- [Gold Cert recission relief Verification Information](#)
- [Submit Gold Cert recission relief documents](#)

The screenshot shows a web form with the following sections:

- Automated Underwriting System Information** (checked)
- MI Information** (checked)
- Loan Information** (expanded):
 - Your Loan Number: [text box]
 - Loan Amount: [text box]
 - Interest Rate: 12.000%
 - Amortization Term: 360
 - Temporary Buydown: No Buydown
 - Loan Type: Fixed
 - Proposed PITI: [text box]
 - Debt-to-Income: [text box]
 - Bi-Weekly Payment: No
 - Retail Origination: Yes

Below the form is a button labeled "Attach Gold Cert Documents".

At the bottom right, there is a disclaimer: "By submitting this information, it's implied that you agree to these terms." and buttons for "Back", "Review", and "Submit".

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