Get MGIC Rate Quotes and Order Delegated MI through Blue Sage
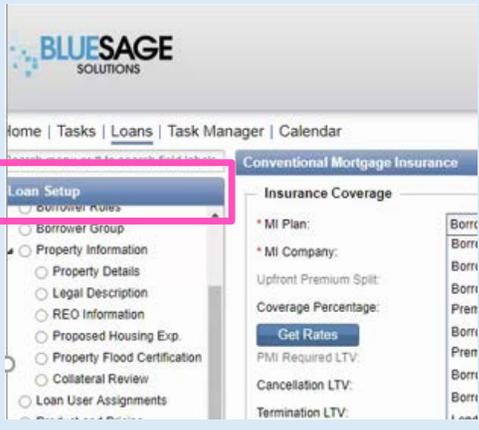
For administrative setup, please contact Blue Sage.

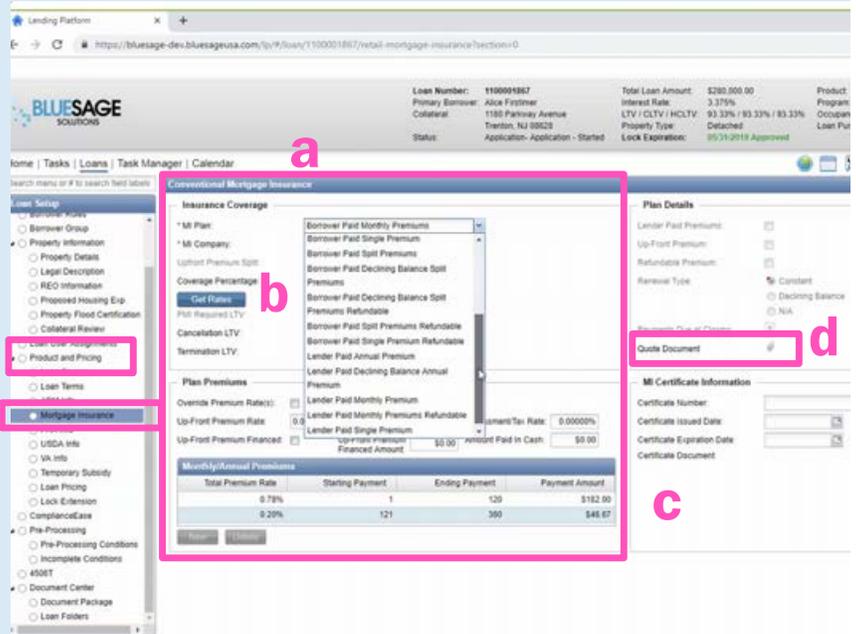|	
1. Select your loan	
Choose your **Loan Number** in the **Loans** tab.	
The **Loan Setup** navigation pane will display.	

2. Select mortgage insurance

Under **Product and Pricing**, select **Mortgage Insurance**.

    a. Complete the **Conventional Mortgage Insurance** section as applicable.

    b. Select **Get Rates** to request a rate quote.

    c. Rates will display under the **Monthly/Annual Premiums** section.

    d. Click the paper clip icon by **Order Document** in the **Plan Details** section to view your Rate Quote PDF.
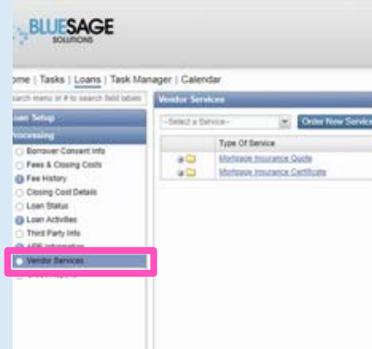
Your Rate Quote PDF is also stored in the **Loan Folders** screen.

Contacts: MGIC Integration Services   Your MGIC Representative
Integration_services@mgic.com 1-888-644-2334   mgic.com/contact

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3. Order delegated mortgage insurance	
In the navigation menu on the left, select **Vendor Services** under **Processing**.	
Select **Mortgage Insurance** from the vendor services drop-down menu.	
The **Mortgage Insurance Vendor Service** screen will display. Choose the appropriate selections from the drop-down menus, then click **Submit Order.** **Note:** To resubmit your request, select **Resubmission Order** in the **Request Type** drop-down menu. Once the MI Certificate is returned, you can view the PDF in the **Findings** tab or the **Loan Folders** screen.	

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