

# GET CONNECTED

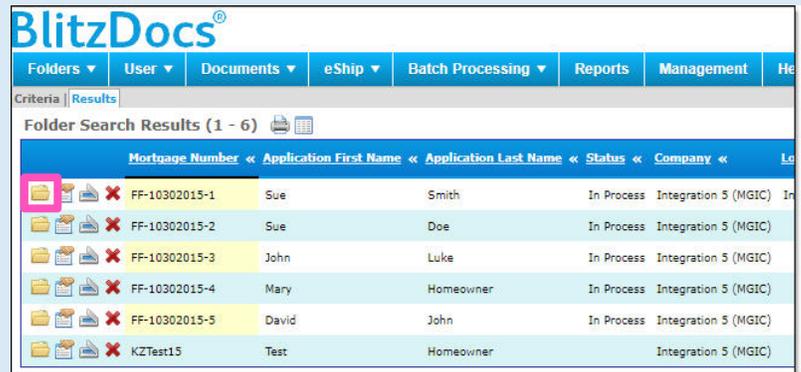


## Send Documents to MGIC through BlitzDocs®

Last Revised Date: 11/17/2022

### 1. Open Loan

Click the **Open Folder** icon to open the loan folder.



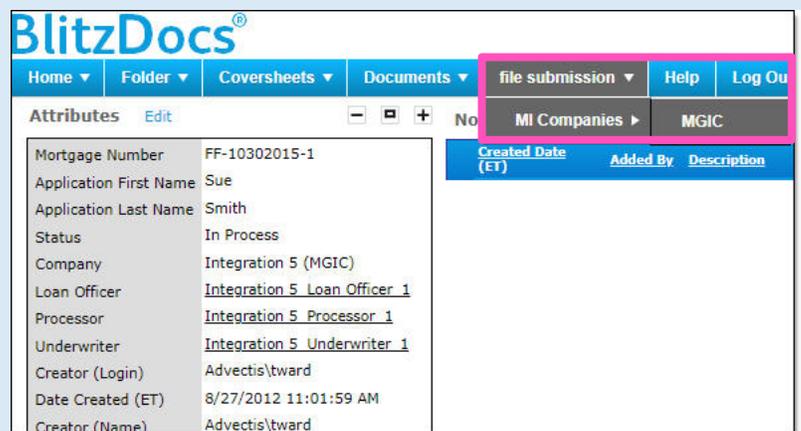
The screenshot shows the BlitzDocs interface with a 'Folder Search Results' table. The first row is highlighted with a pink box, indicating the selected loan folder.

Mortgage Number	Application First Name	Application Last Name	Status	Company	Le
FF-10302015-1	Sue	Smith	In Process	Integration 5 (MGIC)	In
FF-10302015-2	Sue	Doe	In Process	Integration 5 (MGIC)	
FF-10302015-3	John	Luke	In Process	Integration 5 (MGIC)	
FF-10302015-4	Mary	Homeowner	In Process	Integration 5 (MGIC)	
FF-10302015-5	David	John	In Process	Integration 5 (MGIC)	
KZTest15	Test	Homeowner		Integration 5 (MGIC)	

### 2. Select MGIC

From within a loan folder, go to **File Submission > Submit to MGIC**.

**Note** – Language may vary due to customization.



The screenshot shows the BlitzDocs interface with the 'file submission' dropdown menu open, highlighting 'MGIC'.

Attributes	Edit	No	MI Companies	MGIC
Mortgage Number	FF-10302015-1			
Application First Name	Sue			
Application Last Name	Smith			
Status	In Process			
Company	Integration 5 (MGIC)			
Loan Officer	<a href="#">Integration 5 Loan Officer 1</a>			
Processor	<a href="#">Integration 5 Processor 1</a>			
Underwriter	<a href="#">Integration 5 Underwriter 1</a>			
Creator (Login)	Advectis\ward			
Date Created (ET)	8/27/2012 11:01:59 AM			
Creator (Name)	Advectis\ward			

**Contacts:** MGIC Integration Services  
[integration\\_services@mgic.com](mailto:integration_services@mgic.com) 1-888-644-2334

Your MGIC Representative  
[mgic.com/contact](http://mgic.com/contact)

#22-18059  
11/17/2022

### 3. Enter Loan Information

Enter additional information regarding the loan and click **Submit**.

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Home Folder Coversheets Documents file submission Help Log Out

file submission: MI Companies >> MGIC

Additional information is required:

Lender Loan Number	* FF-10302015-1
MGIC Master Policy	* 48-460-4-0534
Lender Name	Smart Lending TEST
Lender City	Jesup
Lender State	GA
Contact Person Full Name	* Mark Tester
Contact Person Email	* Mark.Tester@testing.cor
Contact Person Phone	* 9125551212
Contact Person's Fax	
Borrower Last Name	* Smith
Borrower First Name	Sue
Request Type	MI
Return Documents from MGIC via	Not Applicable
MI Certificate ID	
Coverage Percent	25
Premium Plan	Monthly/ZOMP
Split Premium Option	
Premium Paid by	Borrower/BPMI
Renewal Type	Constant
Refund Option	Non-Refundable
Financed Amount of MI, if applicable	0
Employee Relocation Loan	false
MI Application Type	
MI Application Type Other Description	
File Handling Notes	This is a Test.

**Submit** Close

### 4. View Confirmation

After submitting the loan to MGIC, a confirmation appears in the **Notes** section of your BlitzDocs eFolder™.

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Attributes Edit

Mortgage Number	FF-10302015-1
Application First Name	Sue
Application Last Name	Smith
Status	In Process
Company	Integration 5 (MGIC)
Loan Officer	<a href="#">Integration 5 Loan Officer 1</a>
Processor	<a href="#">Integration 5 Processor 1</a>
Underwriter	<a href="#">Integration 5 Underwriter 1</a>
Creator (Login)	Advectis\ward
Date Created (ET)	8/27/2012 11:01:59 AM
Creator (Name)	Advectis\ward

Notes Add Note

Created Date (ET)	Added By	Description
11/2/2015 9:12 AM	MGIC_Intg	Submitted to MGIC for MI.

## 5. View Commitment Certificate

Upon approval of mortgage insurance, the **MI Commitment Certificate** document appears in the loan folder. Click the **New Document** icon to open the PDF.

The screenshot displays the BlitzDocs web application interface. On the left, there is a sidebar with 'Closing Docs (Left Side)' and 'Credit Documents (Right Side)'. A pink box highlights the 'PMI Certificate' icon in the 'Closing Docs' section, with a pink arrow pointing to the document viewer. The main content area shows the document viewer for a 'PMI Certificate' document. The document title is 'Mortgage Guaranty Insurance Corporation COMMITMENT/CERTIFICATE' with the MGIC logo. Below the title, there is a table with the following data:

Commitment/Certificate #	28922544	Loan Number	FF-10302015-1
INSURED'S PRINCIPAL PLACE OF BUSINESS		ORDERED BY	
Master Policy Number	48-460-4-0534	MGIC ID Number	48-460-4-0534
Name and Address		Name and Address	
Smart Lending Company - Portfolio A 250 E. Kilbourn Ave Milwaukee, WI 53202		Smart Lending Company - Portfolio A 250 E. Kilbourn Ave Milwaukee, WI 53202	