GET CONNECTED

Administrator guide for LenderAssist™

Last Revised Date: 12/14/2022

1.	Access	the	Defaults	tab
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When a System Administrator logs into OpenClose, the **System Profile** page opens.

- a. Click the Defaults tab
- b. Select Interfaces > Mortgage Insurance > MGIC MI
 - 1. **Default MI Provider** Set to **True** to default the MI Provider to **MGIC** on the **Order** screen
 - 2. Master Policy Number Enter the MGIC Master Policy Number
 - 3. **Password** Enter the password provided by MGIC
 - 4. Show Provider Set to True in order to display MGIC in the list
 - 5. User Name Enter the user name provided by MGIC

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