

GET CONNECTED

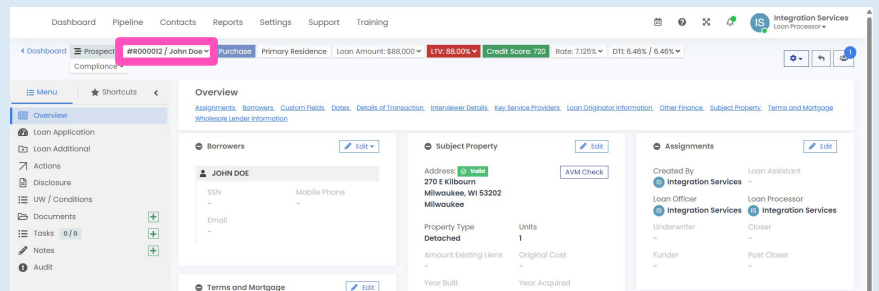


Send Documents to MGIC through LendingPad®

Last Revised Date: 10/10/2025

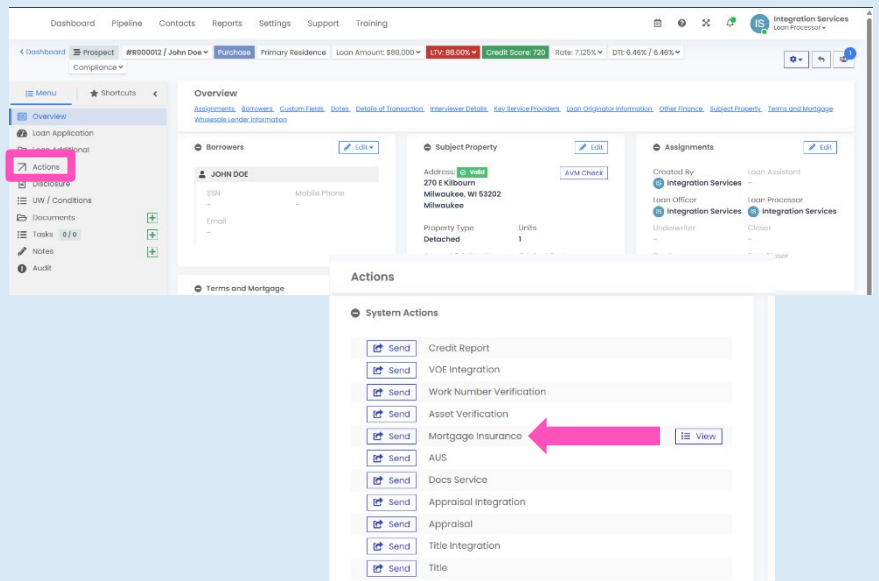
1. Access Loan

From within LendingPad, navigate to the loan you wish to send to MGIC.



2. Send for Mortgage Insurance

On the left-hand side of the screen, click the **Actions** menu option.



In the System Actions section, click the **Send** button for Mortgage Insurance.

Contacts: MGIC Integration Services
Integration_services@mgic.com
1-888-644-2334

Your MGIC Representative
mgic.com/contact

#25-18004
09/10/2025

3. Select Documents

Within the Request section, select **Documents** as the MI Service Type.

The screenshot shows the 'Mortgage Insurance Detail' and 'Request' sections of a web form. The 'Request' section has a pink box highlighting the 'MI Service Type' dropdown menu, which is currently set to 'Documents'. Other fields include 'Contact' (MGIC), 'Certificate Identifier' (60871531), and a table for 'Documents' with columns for '#', 'Name', and an '+ Add New Document' button.

Mortgage Insurance Detail		
Contact: MGIC	Premium Rate Plan: Level	Premium Payment: Paid From Escrow
First Renewal Rate: 0.73%	First Renewal Payment: \$53.53	First Renewal Months: 120
Second Renewal Rate: 0.20%	Second Renewal Payment: \$14.67	Second Renewal Months: 240
Premium Term Months: -	Borrower Termination Date: -	Next Payment Due Date: -
LTV Cut Off: Appraised Value	Premium Refundable: Not Refundable	Premium Source: Borrower
Coverage: 12.00%	Scheduled Termination Date: -	Certificate Identifier: 60871531
Cushion Months: -	Cut Off: 78.00%	Premium At Closing: Deferred
Renewal Calculation: Constant	Source: PMI	Scheduled Amortization Midpoint Date: -
Duration: Periodic Monthly	In Escrow: ☐ No	

Request

Contact * MGIC

Certificate Identifier 60871531

MI Service Type * Documents

Documents

#	Name
+ Add New Document	

4. Attach Documents

Click **+ Add New Document** and select documents to attach.

The screenshot shows the 'Request' section of the web form. A pink box highlights the 'Documents' table, which includes a '+ Add New Document' button and two options: 'Initial 1003' and 'Paystubs'. The 'MI Service Type' dropdown is also visible and set to 'Documents'.

Request

Contact * MGIC

Certificate Identifier 60871531

MI Service Type * Documents

Documents

#	Name
+ Add New Document	
	Initial 1003
	Paystubs

5. Send Request

Ensure all documents are successfully attached.

In the top right-hand corner, click **Send Request**.

Mortgage Insurance Detail

Contact: MGIC	Premium Rate Plan: Level	Premium Payment: Paid From Escrow
First Renewal Rate: 0.73%	First Renewal Payment: \$53.53	First Renewal Months: 120
Second Renewal Rate: 0.20%	Second Renewal Payment: \$14.67	Second Renewal Months: 240
Premium Term Months: -	Borrower Termination Date: -	Next Payment Due Date: -
LTV Cut Off: Appraised Value	Premium Refundable: Not Refundable	Premium Source: Borrower
Coverage: 12.00%	Scheduled Termination Date: -	Certificate Identifier: 60871531
Cushion Months: -	Cut Off: 78.00%	Premium At Closing: Deferred
Renewal Calculation: Constant	Source: PMI	Scheduled Amortization Midpoint Date: -
Duration: Periodic Monthly	In Escrow: ☐ No	

Request

Contact * MGIC MI Service Type * Documents

Certificate Identifier 60871531

#	Name	
1	Initial 1003	X
2	Paystubs	X

+ Add New Document

6. View Confirmation

A page displays, confirming the documents were sent to MGIC successfully.

Request

Contact MGIC	MI Service Type Documents
Coverage 12.00%	Premium Source Borrower
Duration Periodic Monthly	Premium Refundable Not Refundable
Premium At Closing Deferred	Premium Rate Plan Level
Premium Payment Paid From Escrow	Renewal Calculation Constant
Certificate Identifier 60871531	Quote Identifier Q3JP2F2
Document(s) Initial 1003 Paystubs	

Response

Response Description
Code:
OK