GET CONNECTED

MGIC

Get MGIC Rates, Order MI and Submit Documents through **Loan Producer®**

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1. Access MGIC Interface

Go to **Expander Menu > Data Transfer > Mortgage Insurance Interface**.

A. Select Mortgage Guaranty Insurance Corporation or MGIC from the **Mortgage Insurance Provider** drop-down menu. (The actual words may differ based on how your company's Administrator entered it)

B. Select the appropriate **Application Type**:
   - Delegated (default)
   - Prequalification
   - Rate Quote
   - Standard Application

C. Enter the remaining MI information

D. If ordering Delegated or Standard Application, verify your MGIC MiQ **Rate Quote ID** displays or enter it manually

E. To send documents with your loan, select **Standard Application** as the **Application Type** and click **Document Delivery**

F. Click **Submit**

G. If you've already submitted the loan and would like to view the response, click **View Response**
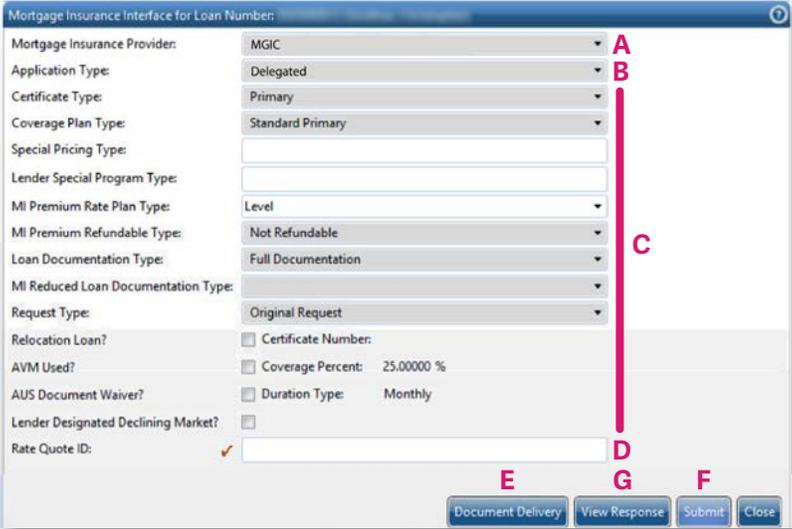
2. Select Documents

(For document delivery only)

On the **Mortgage Insurance Document Delivery** screen:

A. Click **Browse File System** to locate and upload loan documents from your computer

B. Click **Browse Radstar®** to locate and upload loan documents from Loan Producer's document imaging system

C. Enter any comments for us to review

D. View the history of documents and comments that were submitted to us, as well as the submission date and time

E. Click **Submit**

3. View MI Messages

The **Messages** tab on the **Mortgage Insurance Response** section displays any messages that MGIC returns including status, missing required fields and processing errors.

Click **Print Messages** to print the messages we returned about the submission.

Click **View Certificate** to open the Commitment Certificate PDF.

4. View Commitment Certificate

The **Summary** tab on the **Mortgage Insurance Response** section displays key pieces of information related to the loan.

Click **Print Messages** to print the messages we returned about the submission.

Click **View Certificate** to open the Commitment Certificate PDF.

Contacts:

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Your MGIC representative
mgic.com/contact