



# GET CONNECTED

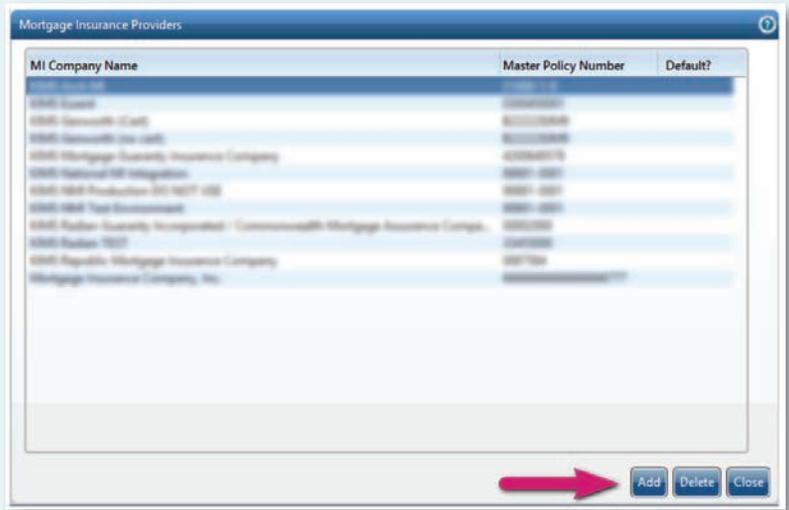
# MGIC

## Set Up MGIC in **Loan Producer**<sup>®</sup> – for Administrators

### 1. Create New MI Provider

Go to the **Maintenance** menu > **Mortgage Insurance Providers** to access the screen where you can add MGIC.

Click **Add**.



## 2. Enter MGIC Information

- A. On the **Mortgage Insurance Provider Details** screen, enter "Mortgage Guaranty Insurance Corporation" or "MGIC" in the **MI Company Name** field
- B. Select **Mortgage Guaranty Insurance Corporation** from the **MI Company Name Type** drop-down menu
- C. Enter your company's **Master Policy Number** (MPN) that we supply
- D. Enter the appropriate **URL**:  
  
The URL for the TEST environment is:  
<https://qa.b2b.mgic.com/mi>  
  
The URL for the PROD environment is:  
<https://b2b.mgic.com/mi>
- E. Enter [www.mgic.com](http://www.mgic.com)
- F. Enter the **Account Number**, **User Name**, **Password** and **Requesting Party Identifier** that we supply
- G. Check **Use as Default Provider?**
- H. Select **Basic Authentication** and enter the **User Name** and **Password** that we supply
- I. If you're planning on submitting documents to us, enter this information that we supply for the **Document Delivery** section
- J. Click **OK** to save the information

The screenshot shows a web form titled "Mortgage Insurance Provider Details". The form contains several sections and fields:

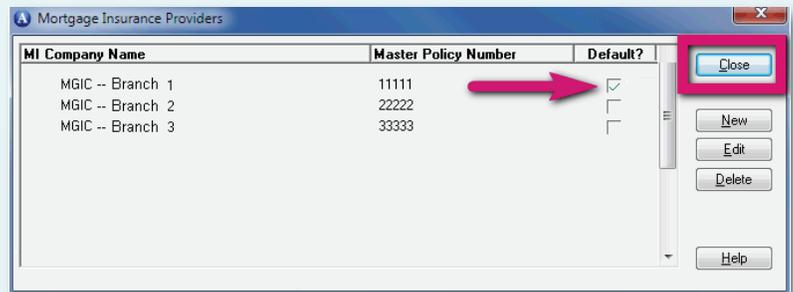
- MI Company Name:** Text field containing "MGIC" (marked with red letter A).
- MI Company Name Type:** Drop-down menu (marked with red letter B).
- Master Policy Number:** Text field (marked with red letter C).
- Web Service URL:** Text field (marked with red letter D).
- Web Site URL:** Text field (marked with red letter E).
- Account Number:** Text field (marked with red letter F).
- User Name:** Text field (marked with red letter F).
- Password:** Text field (marked with red letter F).
- Requesting Party Identifier:** Text field (marked with red letter F).
- Use as Default Provider?** Check box (checked, marked with red letter G).
- Authentication Method:** Radio buttons for "Standard Authentication", "Basic Authentication" (selected, marked with red letter H), and "Digital Certificate".
- User Names:** Text field (marked with red letter H).
- Password:** Text field (marked with red letter H).
- Identifier:** Text field (marked with red letter H).
- Document Delivery:** Section with fields for "SFTP URL", "SFTP Port", "Destination Path", "User Name", and "Password" (marked with red letter I).

At the bottom right, there are "OK" and "Cancel" buttons (marked with red letter J).

### 3. Choose Default MI Provider

Back on the **Mortgage Insurance Providers** screen, choose the default MI company or branch.

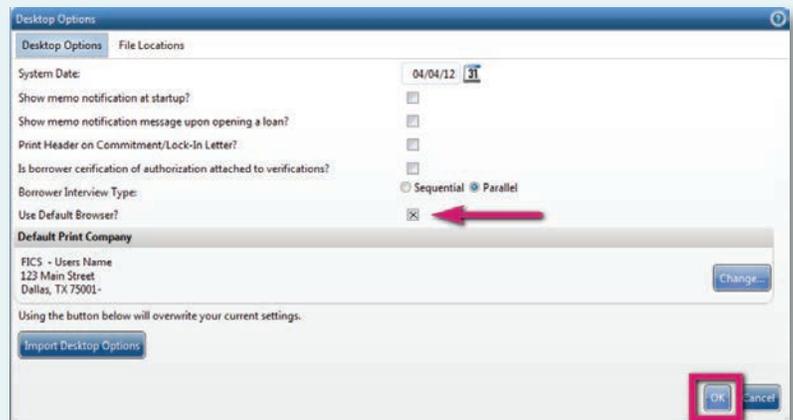
Click **Close**.



### 4. Use Default Browser

Go to **Desktop Options > Desktop Options** tab and check **Use Default Browser?** to ensure Loan Producer uses your default browser to view files we send. Unchecking the box will have Loan Producer use Internet Explorer® to view files, regardless of which browser you've designated as the default.

Click **OK**.



### Contacts:

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