

# GET CONNECTED



## Quick Guide – MI Activation through Encompass<sup>®</sup>

### 1. Select Activate MI

Once your loan has closed, you can activate your MGIC mortgage insurance.

Select the **Activate MI** tab.

A screenshot of the MGIC 'Report Request' web interface. The interface is titled 'Report Request' and features the MGIC logo at the top left. It is divided into several sections: 'Login Information' with fields for User ID (4846043673), Password (masked with dots), and MGIC Branch ID (Optional); 'Loan Information' with fields for Borrower (Hoemowner, Ken), CoBorrower (Homeowner, Susie), and Loan Number (dec1202001); and 'Need Help?' with contact information for Email (customer\_service@mgic.com), Phone (1-800-424-6442), and Online (Full User Guide). Below these sections is a navigation bar with tabs: 'Order', 'Multi-Rate Quote', 'Check Status/View Result', and 'Activate MI' (which is highlighted with a pink box). The 'Activate MI' section contains a 'Loan Information' box with fields for 'Date Loan Closed' (12/12/2022), 'MI Cert Number' (60611648), 'Activation Status' (N/A), and 'Activation Requested Date'. At the bottom right of the interface are 'Activate' and 'Close' buttons.

## 2. Review Data and Activate

Review the **Date Loan Closed** and your **MI Cert Number**.

Click **Activate**.

Report Request

# MGIC

Login Information  
User ID: 4846043673  
Password: \*\*\*\*\*  
MGIC Branch ID: (Optional)  
Save Login Information   
New to MGIC? Existing Customer?  
[Apply for Master Policy](#) [Need User ID/Password](#)

Loan Information  
Borrower: Hoemowner , Ken  
CoBorrower: Hoemowner , Susie  
Loan Number: dec1202001  
Setup

Need Help?  
EMail: [customer\\_service@mgic.com](mailto:customer_service@mgic.com)  
Phone: 1-800-424-6442  
Online: [Full User Guide](#)

Order Multi-Rate Quote Check Status/View Result **Activate MI**

Loan Information  
Date Loan Closed: 12/12/2022  
MI Cert Number: 60611648  
Activation Status: N/A  
Activation Requested Date:

Activate Close

## 3. Receive Activation Confirmation

Upon successful request completion, the **Activation Status**, **Activation Requested Date** and confirmation message display.

Report Request

# MGIC

Login Information  
User ID: 4846043673  
Password: \*\*\*\*\*  
MGIC Branch ID: (Optional)  
Save Login Information   
New to MGIC? Existing Customer?  
[Apply for Master Policy](#) [Need User ID/Password](#)

Loan Information  
Borrower: Hoemowner , Ken  
CoBorrower: Hoemowner , Susie  
Loan Number: dec1202001  
Setup

Need Help?  
EMail: [customer\\_service@mgic.com](mailto:customer_service@mgic.com)  
Phone: 1-800-424-6442  
Online: [Full User Guide](#)

Order Multi-Rate Quote Check Status/View Result **Activate MI**

Loan Information  
Date Loan Closed: 12/12/2022  
MI Cert Number: 60611648  
Activation Status: Active  
Activation Requested Date: 2022-12-12 11:05:40

MI Activation request has been received. For Single, Split and Annual Premium plans, the receipt of premium is also required to complete the activation of coverage. Your reference number is: 9457585.

Activate Close