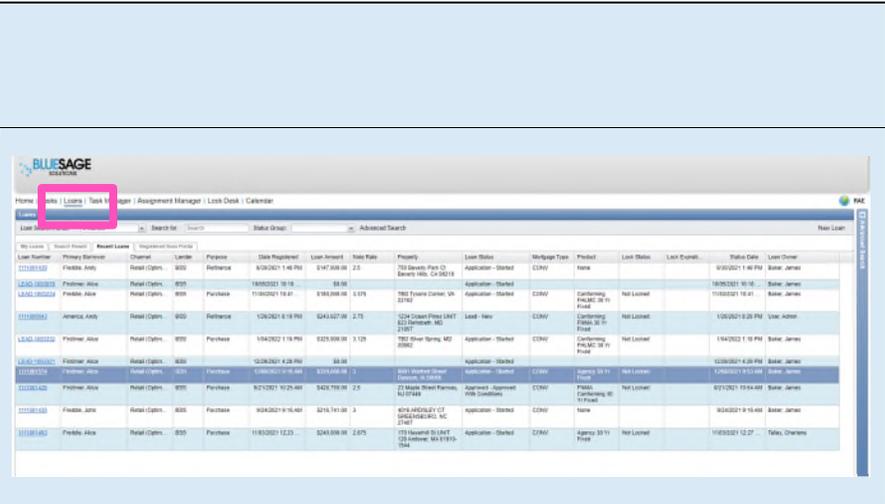


Order Non-Delegated MI through Blue Sage

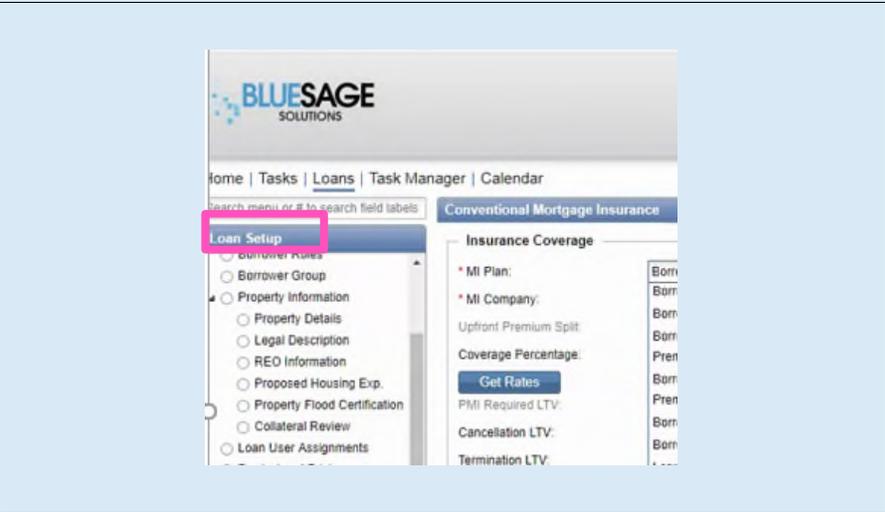
For administrative set-up, please contact Blue Sage.

1. Select your loan

Choose your **Loan Number** in the **Loans** tab.

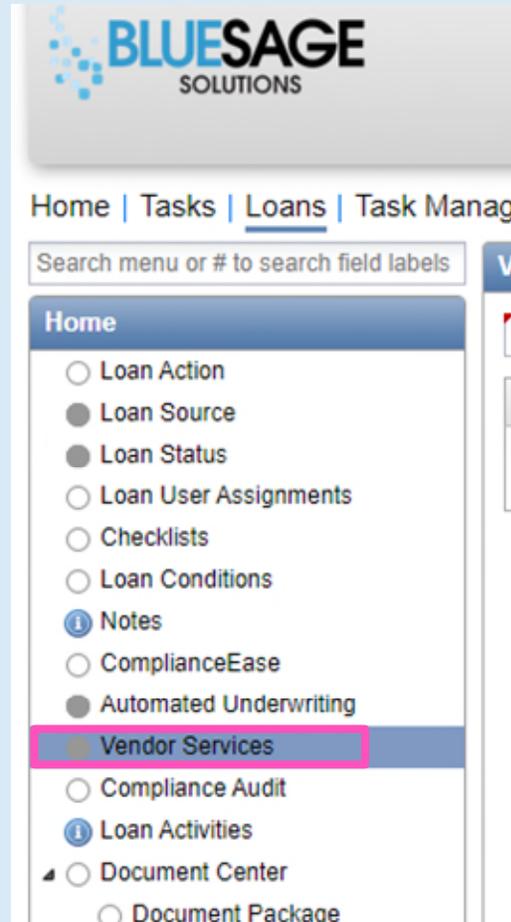


The **Loan Setup** navigation pane displays



2. Order Non Delegated Mortgage Insurance

In the navigation menu on the left, select **Vendor Services**.



Select **Mortgage Insurance** from **Vendor Services** drop down menu.



The **Mortgage Insurance Vendor Service** screen displays. Choose the appropriate selections from the drop down menus.

In the **Attach Documents** section, select the appropriate loan documents.

Click **Submit Order**.

Once the MI Certificate is returned, you can view the PDF in the **Findings** tab or the **Loan Folders** screen.

To resubmit your request, select **Resubmission** in the **Request Type** drop down box and attach any necessary documents. Click **Submit Order**.

Mortgage Insurance Vendor Service

Service Order: **Order New Service**

* Network Provider: Mortgage Guaranty Insurance Corporation Cost Center: 12345

* Request Type: New Order

* Service Provider: Mortgage Guaranty Insurance Corporation

* MI Product: Non-Delegated Certificate

Instructions:

Order Date: 3/21/2022 Ordered By: JBAKER

Date Expected: Rush

Select

Document Type	Document Description	Document Category	Sort	Attachments
LPA Feedback - AUS Findings	LPA Feedback Certificate PDF	AUS Documents	4	
Credit Report	Credit Report	Credit	6	

Submit Order

Mortgage Insurance Vendor Service

Service Order: **Findings**

* Network Provider: Mortgage Guaranty Insurance Corporation Cost Center:

* Request Type: Resubmission

* Service Provider: Mortgage Guaranty Insurance Corporation

* MI Product: Non-Delegated Certificate

Instructions:

Order Date: 7/29/2022 Ordered By: JBAKER

Date Expected: Rush Received Date:

Date Cancelled: Cancelled By:

Attach Documents

Select

Document Type	Document Description	Document Category	Sort	Attachments
DU Findings - AUS	DU Findings PDF	AUS Documents	3	

Submit Order