### MGIC

Meeting @ 9:00

# Time is money!

swim class

## What's stealing yours?

pipeline report







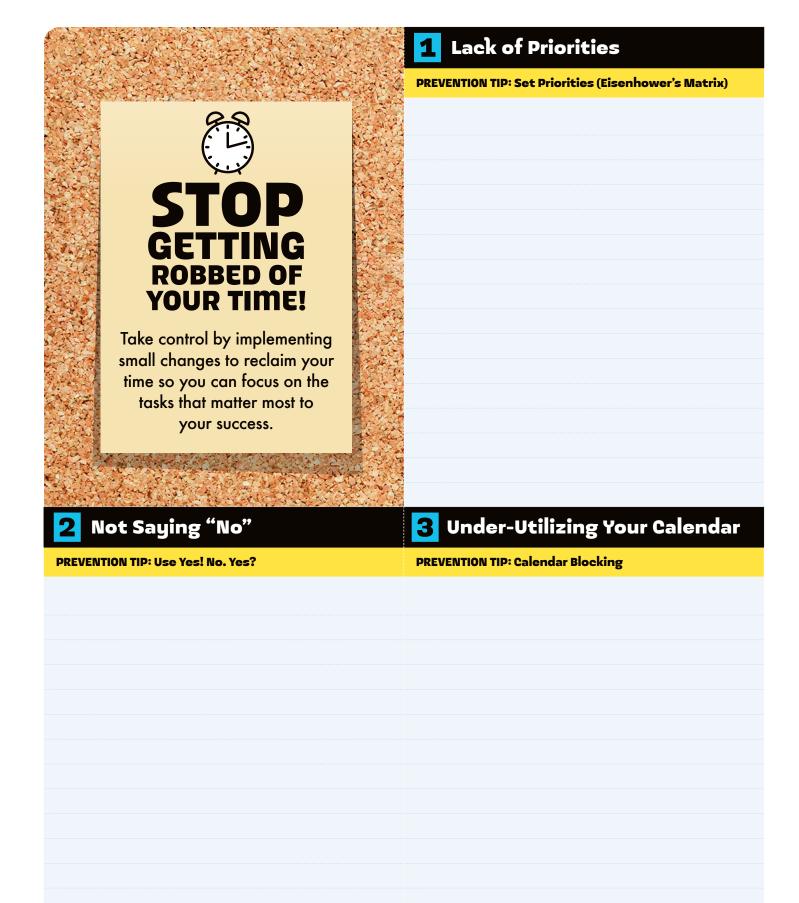








How to prevent 7 time thieves from stealing your time.



| Inability to Switch Gears               | 5 Multi-Tasking                                     |
|---|---|
| PREVENTION TIP: Pivot                   | PREVENTION TIP: Focus on One Task at a Time         |
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| 6 Busy Brain                            | 7 Not Reflecting                                    |
| 6 Busy Brain PREVENTION TIP: Brain Dump | Not Reflecting  PREVENTION TIP: Question Everything |
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#### TIME THIEF PLEDGE: I pledge to stop one time thief as my first step toward taking control of my time.

Small changes eventually add up to huge results. Select one prevention tip you're willing to implement to stop a time thief from stealing your time. Write down the actions you're willing to take to control your time.

# Set Priorities Use "Yes! No. Yes?" Calendar Block Pivot Focus on One Task at a Time Brain Dump Question Everything My Time Thief Prevention Plan Here's how I'm going to do it: 1)



#### mortgage guaranty insurance corporation

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